

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Shared Services Joint Committee**
held on Wednesday, 3rd February, 2010 at Municipal Buildings, Earle Street,
Crewe, CW1 2BJ

PRESENT

Councillor P Mason (Chairman)
Councillor Ford (Vice-Chairman)

Councillors D Brown, F Keegan, Jones and Short

Officers in attendance

Borough Treasurer and Head of Assets (Cheshire East Council)

Borough Solicitor (Cheshire East Council)

Director of Resources (Cheshire West and Chester Council)

HR Business Partner (Cheshire East Council)

Senior Manager Integrated Public Transport

40 APOLOGIES FOR ABSENCE

There were no apologies for absence.

41 PUBLIC SPEAKING TIME/OPEN SESSION

There were no questions from members of the public.

42 MINUTES OF PREVIOUS MEETING

RESOLVED

That the minutes of the meeting held on 26 November 2009 be approved as a correct record.

43 TRANSPORT CONTRACT BADGE POLICY

Consideration was given a report of the Head of Planning and Transportation Highways and to the adoption of a policy for the issue of badges authorising drivers and escorts employed by third parties to operate vehicles in relation to transport contracts across the Boroughs of both Councils.

In considering this matter it was noted that the Constitution of the Joint Committee did not currently include a procedure for urgent decisions to be made should they become necessary between meetings; the Committee was asked to consider the addition of such a provision.

RESOLVED

1. That approval be given to the adoption of the policy, attached to the report, for the issue of badges authorising drivers and escorts employed

by third parties to operate vehicles in relation to transport contracts across the boroughs of both Councils.

2. That the Borough Solicitor be requested to prepare changes to the governing instrument to set up a formal process for taking urgent decisions outside the regular cycle of meetings, based on receiving the approval of two members, one being from each of the two Councils.

44 SHARED SERVICES UPDATE

Consideration was given to the joint report of the Borough Treasurer and Head of Assets (Cheshire East) and the Director of Resources (Cheshire West and Chester). The report provided an update on the transitional shared services due for disaggregation in 2009, the progress of a number of strategic reviews that were in the process of being carried out, and a work programme for future meetings.

It was confirmed that the Schools Admissions Service had ceased to be a Shared Service with effect from 31 October 2009.

RESOLVED

1. That confirmation be given to the closure of shared service arrangements for those services disaggregating in 2009 where the transition had been completed and approved by Joint Officer Board, i.e. the Schools Admissions service and that the details of the transition work in sections 7 and 12 be noted.
2. That the progress to date relating to the strategic reviews currently underway and the relation to the separately documented Voluntary Redundancy proposals to the Joint Committee be noted.
3. That the future agendas and proposed items for the Joint Committee be noted and that the programme of work required to meet this schedule be approved.

45 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

46 **SHARED SERVICES - STAFF REDUCTIONS**

Consideration was given to the joint report of the Borough Treasurer and Head of Assets (Cheshire East) and the Director of Resources (Cheshire West and Chester).

RESOLVED

That approval be given to the recommendations of the Joint Officer Board that: -

1. The application for Voluntary Redundancy, as detailed in the matrix attached to the report, be approved with effect from 30 March 2010.
2. That retrospective approval be given to the three Voluntary Redundancies from Cheshire West and Chester Borough Council in October 2009.

The meeting commenced at 2.00 pm and concluded at 2.30 pm

Signed by.....
Councillor P Mason (Chairman)